

PROFESSIONAL REFERENCE CHECK FORM



To: _____

I have applied for employment with House Calls of Menomonie, Inc. I authorize you to release any information concerning my employment history, job performance and personal characteristics and hereby release you from any liability resulting from this information release.

Signed: _____

Date: _____

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1. How do you know the candidate and for how long? _____

2. Did you have any challenges working with this candidate? _____

3. How would you rate her/his overall character? Excellent Good Fair Poor

4. Would you recommend this candidate for the position? _____

Using the scale below, please rate the candidate adding any appropriate comments.

	Excellent	Good	Fair	Poor	Not Applicable
Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relationships with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Punctuality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to accept responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to cope with stress	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to show good judgement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you have any other comments you want to share that would be helpful to us in deciding to hire this individual? _____

Signed: _____

Date: _____