

Application For Employment



Complete all necessary information. You may be asked to provide additional information. This application will be kept on file. Be sure to sign and date the application. *Please Print.*

Position applying for _____

Date _____

Name _____
Last First M

Phone _____

Address _____
City State

Have you ever filed an application with us before? Yes No If Yes, give date _____

Have you ever been employed with us before? Yes No If Yes, give date _____

Are you currently employed? Yes No May we contact your current employer? Yes No

Would you accept full-time work? Yes No Would you accept part-time work? Yes No

Have you been convicted of a crime within the last 7 years? Yes No

If yes, please explain _____

Educational Background

School	Name & Location	Did You Graduate?	Degree/Certificate
High School		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate School		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vocational/Other		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Other Qualifications

Summarize any special job-related skills and qualifications acquired from previous experience or employment.

Employment Experience

Place an X in the by the employer (s) you **DO NOT** want us to contact. List your most recent employer first.

1. Employer _____

Address _____

Phone () _____

Email Address _____

Job Title _____

Supervisor _____

Dates Employed: From _____ To _____

Hourly rate/Salary: Start _____ Final _____

Work Performed _____

Reason for leaving _____

2. Employer _____

Address _____

Phone (____) _____

Email Address _____

Job Title _____

Supervisor _____

Dates Employed: From _____ To _____

Hourly rate/Salary: Start _____ Final _____

Work Performed _____

Reason for leaving _____

3. Employer _____

Address _____

Phone (____) _____

Email Address _____

Job Title _____

Supervisor _____

Dates Employed: From _____ To _____

Hourly rate/Salary: Start _____ Final _____

Work Performed _____

Reason for leaving _____

Professional References

(Other than family members or previous employers)

1. Name _____

Company _____

Title _____

Phone (____) _____

Relationship _____

Email address _____

2. Name _____

Company _____

Title _____

Phone (____) _____

Relationship _____

Email address _____

3. Name _____

Company _____

Title _____

Phone (____) _____

Relationship _____

Email address _____

Additional Information

You have been given a job description which includes essential job functions for the position you have applied for.

Are you able to perform the essential job functions for this position with or without accommodations? Yes No

If you can perform the job functions with accommodation, please describe how you would perform the functions and with what accommodations. _____

Have you worked under another name? Yes No

If so, what is that name? _____

Applicant's Statement

I certify that my answers are true and complete to the best of my knowledge and acknowledge that House Calls of Menomonie, Inc. is relying on the accuracy of the information provided.

I am aware that this company performs a criminal background check on all employees.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated. I understand, also, that I am required to abide by all rules and regulations.

Signature

Date